

Original was
NOT COMPARED

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5
NOTICE OF PUBLIC MEETING

<http://esd5.medina.tx.us/>

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a **PUBLIC MEETING** of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on Thursday, December 18, 2025, at 6:00 p.m., at the Natalia Volunteer Fire Department 211 Pearson Street, Natalia, Texas.

The following agenda items will be considered, and action taken as appropriate:

1. **Call to order, Quorum call, Pledge, & Invocation.**
2. **Public Comments:** *(Any individual may make a presentation relevant to the business of the district of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary, be advised the BOESC will not engage).*
3. **Report from District Service Providers: Consider, Discuss and Possible Action**
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. Reports and receipts-PPE receipt and payment
 - b. Inform and request-
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. Reports and receipt-SCBA receipt
 - b. Inform and request-
4. **President's Report: Inform, Consider, Discuss and Possible Action.** County Clerk, Medina County, TX
By D. DeJen Deputy

Posted
HOUR 07:12pm
DEC 11 2025
GINA CHAMPION
County Clerk, Medina County, TX
Deputy
5. **Secretary's Report: Inform, Consider, Discuss and Possible Action**
 - A. SAFE-D Training Conference-January 29-31, 2026.
 - B. Presentation of minutes of prior meeting.
6. **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
 - A. Financial report.
 - B. Administrative requests-
 - C. Payments/Revenue/Receipts.
7. **Administrator's Report: Inform, Consider, Discuss, and Possible Action**
 - A. TXAG/CIRA-online training for Commissioners/Administrator.
 - B. Requests for items on the next regular agenda
8. **Adjourn.**

I, Elizabeth K. Cargile, Administrator for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us> **Said notices remained so posted continuously for a minimum 3 (three) business days preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043**

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5



ADMINISTRATOR FOR MEDINA COUNTY EMERGENCY DISTRICT NO. 5

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT #5

Regular Meeting Minutes December 18, 2025

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Leo Rodriguez called the meeting to order at 6:01 p.m. A quorum was present with Commissioners Maria Sanchez, and Reyna Vasquez.

2. CITIZEN REGONITION AND COMMENTS:

A. The following citizens were present: **None**

3. SERVICE PROVIDER REPORTS:

A. **LVFD**-No one present

a. Reports and receipts were emailed to BOESC.

b. **Inform**-The invoice for the SCBA approved on August 21, 2025, was received and check will issue from the "new equipment line item."

Request-None

B. **NVFD**-Treasurer Gilbert Rodriguez was present for questions.

a. Reports and receipts were emailed to BOESC.

b. **Inform** - bids for repairs/ remodel on station #1 and #2 will be submitted in the new fiscal year.

Request- Treasurer Gilbert Rodriguez presented 5 (five) invoices for apparatus repairs on Engine #288, Brush Truck #4, Truck #284.

5. PRESIDENT'S REPORT:

A. ESD 2026-2028 - Commissioner's Rodriguez, Vasquez, and Garcia have been reappointed, swearing in ceremony scheduled on January 5, 2026, at 6:00 p.m.

B. LVFD Depository contract and update of signature cards will be addressed in Jan.

C. The BOESC has asked the members of both service providers to please inquire and submit names to fill the vacant seat. Admin will further-inform at next meeting.

D. Generator at Station #1 was serviced on December 17th and is operating properly, Station #2 is also being maintained. Service contract presented at next meeting.

5. SECRETARY'S REPORT:

Secretary Vasquez reported community concerns regarding mutual aid / auto aid and dispatch procedures for MCESD #5 Service Providers Lytle VFD and NVFD.

Assistant Chief's G. Rodriguez and G. Cargile and ESD 5 Admin EKC were able to explain procedures and protocol.

MOTION: Commissioner Vasquez moved to allow Admin EKC to speak with Legal Counsel regarding MOU /Interlocal agreement, regarding MCESD #4 (EMS), seconded by Commissioner Sanchez, there being no discussion, motion carried 3/0

A. SAFE-D training conference-all Commissioner's including open seat, and Admin EKC have been registered and rooms reserved.

B. Review and approve previous meeting minutes.

MOTION: Commissioner Sanchez moved to approve October 16, 2025, meeting minutes; second by Commissioner Vasquez; there being no discussion; the motion carried 3/0.

6. TREASURER's REPORT:

- A. Admin EKC emailed financial reports and hardcopies were presented to all Commissioners at the meeting.
- B. Requests-None
- C. Accounts payable / receivable:

PAYABLE	FOR	AMOUNT	CK #
ESD 5 reg. checking	Apparatus repairs	\$28,653.43	Transfer
ESD #5 reg. checking	New Equipment	231,791.62	Transfer
ESD #5 reg. checking	New Equipment	40,000.00	Transfer
ESD #5 reg. checking	Apparatus Loan	52,685.96	Transfer
BMACWCID #1	Station #2 tax	\$90.00	1057
Elizabeth K. Cargile	November salary	2,094.75	1058
SAFE-D	Registration training	1,770.00	Debit
Mason Bank	Apparatus loan	52,685.96	1059
LVFD	SCBA minutes 8/21/25	40,000.00	1060
Lytle VFD	2026 FY 1 st qtr pymt	18,750.00	1061
Natalia VFD	SCBA minutes 7/24/25	231,791.62	1062
Medina County Appraisal Dist.	2026 annual pro rata	11,847.37	1063
Elizabeth K. Cargile	December Salary	2,094.75	1064
NVFD	Apparatus repairs	28,653.43	1065
TOTAL ACCOUNTS PAYABLE		\$388,007.88	

REVENUE	FOR	AMOUNT	DATE
Texas Comptroller	SUT- 5 Nov - Dec.	\$52,557.41	12/2025
Texas Comptroller	SUT-5A Nov- Dec	7,744.17	12/2025
MCTAC 2024 tax year	Oct. 1 -Nov. 30, 2025	3,407.04	12/5/25
MCTAC 2025 tax year	Advance payment Nov.	32,485.66	12/5/25
	TOTAL 2025 FY REVENUE	\$63,708.62	
	2026 tax yr. advance revenue	\$32,485.66	

MOTION: Commissioner Vasquez moved to ratify and approve payments, transfers and NVFD and LVFD invoices presented as agreed to in the corresponding minutes and as presented in above (agenda item #3 B. b. requests), second by Commissioner Sanchez, no discussion; motion carried 3/0.

7. **ADMINISTRATOR's REPORT:**

- A. Website accessibility update-in February 2026.
- B. Request for discussion items for next meeting:
 - 1. Bay area spray foam-RFB
 - 2. Station #1 remodel / new build RFB
 - 3. Physicals
 - 4. SUT account.
 - 5. Status of open seat.
 - 6. Online training
 - 7. Update on ESD #4 EMS MOU / Interlocal

8. **ADJORNMENT:**

Motion to adjourn by Commissioner Sanchez; second by Commissioner Vasquez; approved unanimously and the meeting was adjourned at 7:25 p.m.

Respectfully submitted,



Elizabeth K. Cargile,
District Administrator

Reviewed on: 1/15/20

Motion: MS

2nd: RV

Vote: 3/0